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**CURRICULUM VITAE**  
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**PERSONAL DETAILS**

NAME : Ayhan KARAKURT  
DATE OF BIRTH : 01 January 1959  
MARITAL STATUS : Married  
DEPENDENTS : Wife and son  
LANGUAGE SKILLS : Perfect English, survival Russian  
KEY SKILLS : Teaching English Language at all levels. Interpreting for top commanders or translating all types of documents or books.  
DRIVING LICENSE : Full and clean  
AVAILABILITY : August 2009 Part time at weekends  
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**EDUCATION AND QUALIFICATIONS**

- BA (English Language and Literature, İstanbul University, 1980.İstanbul)  
(Graduation rank: Second place)
- Basic Instructor Course, Defense Language Institute, 1983. San Antonio, Texas, U.S.A.  
(Graduation rank: First place)
- Advanced Instructor Course, Defense Language Institute, 1989. San Antonio, Texas U.S.A.  
(Graduation rank: First place)
- MA (English Language Teaching, Gazi University, 1996. Ankara)  
(Graduation rank: First place)

**AREAS OF PROFESSIONAL EXPERTISE AND TEACHING INTERESTS**

- General English
- English for Specific Purposes
- Strategies of Reading Skills
- Interpretation and Translation
- Syllabus Design and Coursebook, Dictionary Writing
- Preparing students for YDS-KPDS exams
- Teaching and preparing students for TOEFL PBT / IBT

## **PREVIOUS EMPLOYMENT AND PROFESSIONAL TEACHING EXPERIENCE**

### **Başkent Üniversitesi / February 2005 Ongoing**

After retiring from the Turkish Armed Forces, I have been employed at this institution for almost five years. I taught English for Specific Purposes to students of Law and Engineering during the first two years. I have been teaching TOEFL IBT for the past three years.

### **Turkish Military Academy / June 1993 – February 2005**

I worked at this institution for 12 years both as an instructor and Head of the English Language Department (1997-2004). Prospective officers of the Turkish Army are educated at this institution and equipping them with a high level of English language is considered a must. Through this period, I prepared assignments, instructional materials and exams; graded all student work; designed courses; led discussion sections; prepared syllabi and coursebooks for all levels. I also worked in the Plans Section of the Educational Board as a staff officer with duties ranging from preparing school syllabi to conducting daily activities related to students, academic program and the faculty. Moreover, I participated in research and educational coordination visits to the military academies of the Republic of Korea and Syria in 2004.

### **Turkish Brigade, Bosnia and Herzegovina / June 1997 - July 1998**

I was appointed to the Turkish Brigade in Bosnia as the Operation and Training Officer and chief interpreter to high-level commanders. There I had the unique opportunity to work together with officers from the American Division and other multi-national brigades for 13 months. This task helped increase my experience in communicating with native speakers at the highest level, both in written and spoken form of the English language. During this period I went to Germany where I was tasked with the duty of training the incoming American officers who would be stationed in Bosnia.

### **Işıklar Military High School, Bursa/ September 1990 to July 1993**

I was appointed to the Department of Foreign Languages of this school as the head of the English Section, which was established by me. I found myself doing all the work during this transformation period of replacing German and French languages with English language as the primary foreign language in that school. This was carried out following the shift in the policy of the Turkish Armed Forces that emphasized English in the military schools. I designed courses and syllabi for all levels, conducted lectures, held conferences for students, prepared assignments and instructional materials, formulated exams, and graded all student work in collaboration with the testing and evaluation section that I had set up. In my second year there, I also had the chance to employ CALL

(Computer Assisted Language Learning) to enhance the students' language acquisition. Furthermore, we had remedial courses for slow learners, which proved to be very useful. During my assignment at this school, I also attended a curriculum development summer workshop by the Ministry of Education for two weeks.

### **Kuleli Military High School, İstanbul / November 1980 to August 1990**

I am a graduate of this school. It is also the institution where, as an instructor, I passed my apprenticeship under the supervision of experienced military instructors. Upon my assignment there, I began teaching students of the Prep Class which I enjoyed greatly. I also helped the testing and evaluation department and did other administrative and academic duties. During my second year there, I was selected and sent to the U.S.A. where I attended the Basic Instructor Course at the Defence Language Institution in San Antonio, Texas for almost one year and I finished this course with honors. Upon returning to the school, I continued teaching all classes from freshmen to seniors. I was also tasked as the interpreter for the visitors to our school, which occurred quite often. In 1989, I went to the U.S.A. for the second time and attended the Advanced Instructor Course for four months and also finished this course with honors. As I got promoted in the military, I was assigned to tasks such as selecting and preparing course readings, leading discussion sections, preparing assignments and instructional materials, preparing common exams, and grading all student work.

### **RECOGNITIONS:**

More than 60 letters of appreciation for hardworking and excellence by my superiors as well as some awards by the Commander of the Turkish Land Forces.

### **BOOKS:**

Main writer or writer of parts of more than 40 textbooks, test books, workbooks for grades 5-8 of Turkish Middle Schools.

### **REFEREE:**

Colonel Erhan YILDIZ: Former Head of the Dept. of Foreign Languages  
Turkish Military Academy, ANKARA Phone: :0538 409 4060